

Rogelio GALON

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PROFESSIONAL SUMMARY

Experienced Accountant with a solid background in Luxembourg and international accounting environments, including fund, insurance, and multi-entity structures. Demonstrated expertise in general ledger accounting, Lux GAAP reporting, month-end and quarter-end closing, reconciliations, and audit support. Brings a hands-on, disciplined approach to financial reporting, with strong attention to balance sheet integrity, documentation, and regulatory compliance. Recognized for reliability, accuracy, and effective collaboration with auditors, tax advisors, and internal stakeholders in deadline-driven environments.

CORE COMPETENCIES

General Ledger Accounting (Lux GAAP) • Monthly, Quarterly & Year-End Close • Trial Balances, Accruals & Journals • Balance Sheet & Variance Analysis • Bank, Cash, Intercompany & Loan Reconciliations • Statutory Accounts Support • Audit Preparation & External Auditor Coordination • VAT & Tax Support • Accounts Payable & Receivable • Cash Flow Monitoring • Multi-Entity Accounting Environments • Strong Controls & Documentation Mindset • Advanced Excel & Accounting Systems

PROFESSIONAL EXPERIENCE

SALTGATE S.A. – Luxembourg

Feb 15, 2015 – Apr 14, 2026

Finance & Operation Administrator

Mar 01, 2025 – Apr 14, 2026

Managed the full accounting cycle for multiple entities, maintaining general ledger records, preparing trial balances, overseeing accounts payable and receivable, performing reconciliations, and supporting statutory reporting, tax compliance, and audit processes in coordination with external advisors. Provide first-line support for local IT and facilities.

Senior Fund Accountant

Oct 01, 2022 – Feb 28, 2025

Oversaw fund accounting and financial reporting for Luxembourg entities under Lux GAAP, including NAV review, monthly and quarterly closings, journal entries and accruals, balance sheet reconciliations, VAT and tax support, preparation of financial statements, audit coordination, and continuous improvement of accounting processes and controls.

Fund Accountant

Apr 01, 2016 – Sep 30, 2022

Handled end-to-end accounting for multiple client entities by maintaining accounting records, preparing trial balances, managing invoices and payments, performing cash and intercompany reconciliations, monitoring cash flows, and supporting statutory accounts, management reporting, tax filings, and audits.

Accounts Payable Assistant

Feb 15, 2015 – Mar 31, 2016

Processed and verified supplier invoices, posted transactions to accounting ledgers, executed payments following bank balance checks, and maintained complete and accurate payment documentation.

IT Support & Computer Training – Freelance – Paris, France

May 01, 2009 – Jun 30, 2016

Provided technical support and system maintenance for individual clients while delivering one-to-one training on Windows, Microsoft Office, and basic computer skills to ensure reliable system use and user confidence.

Assistant to the Accountant – FITZSIMONS & CO. – Paris, France

Jun 01, 2014 – Feb 28, 2015

Supported financial control and accounting operations by reconciling cash and card receipts, preparing supplier and payroll payments, liaising with the external accounting firm, assisting with stock valuation, and contributing to cost awareness and operational efficiency.

IT Assistant/Assistant to the Accountant – WICE (Volunteer) – Paris, France

Oct 01, 2009 – Dec 31, 2014

Provided IT support across the organization while, in a parallel accounting role, reviewing accounting entries, performing bank deposits and reconciliations, preparing payments, and posting journal entries to maintain accurate financial records.

EDUCATION

De La Salle Araneta University

Oct 1987 – Mar 1991

Bachelor of Science in Commerce (BSC) – Accounting

EXPERT IT Education Center

Jun 2001 – May 2003

Diploma in Computer and Internet Programming – Basic Computer Programming

CERTIFICATIONS

EU AI Act - Fundamental of Laws on Artificial Intelligence

Alison – Issued March 13, 2026

Leadership and Social Entrepreneurship Training Program for Overseas Filipinos (LSE), Paris, France

Ateneo School of Government – issued May 2013

Certificat de Compétences de Comptabilité Initiation (Certificate of Competence in Basic Accounting)

Mairie de Paris, Direction des Affaires Scolaires, Paris, France – issued Feb 2012

ACCA

F1 – F3 Equivalences

PROJECTS

Client Management System - Associated with EXPERT IT Education Center

Designed and developed a client information management system for MITVET Holdings Corp., streamlining client data handling and improving operational efficiency.

Integrated Business Automation Solution - 1 Cooperative Insurance System of the Philippines (1CISP)

Supported system analysis, design, programming, and testing using Visual Studio and SQL Server to centralize data and automate operations across Accounting, Underwriting, Finance, HR, and Claims.

Payment-Tracking Tool - Saltgate S.A. - Designed a tool that improved workflow visibility and reduced errors in accounts payable processes.

HONORS & AWARDS

Best Business Plan

Financial Software Solutions

Ateneo School of Government¹

May 2013

¹ Ateneo School of Government (ASOG) was founded in 1996 as part of the Graduate School of Business and became an independent unit of Ateneo de Manila University in 2001. Its main goal is to develop public servants and foster collaboration among government, private, non-government, and community organizations. ASOG aims to build effective and ethical public service to create prosperous communities in the Philippines. The school promotes innovative ideas and combines theory with practical policy-making. It also utilizes resources from the university and has a strong history of engaging with key decision-makers and community sectors.